

MATTHEW COLLINS

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OBJECTIVE

A summer internship in construction engineering.

EDUCATION

North Carolina State University, Raleigh, NC

B.S. in Construction Engineering & Management, expected December 2011

2.87/4.00 GPA

Courses: Construction Engineering Systems, Mechanics of Solids, Mechanical Properties of Structural Materials, Civil Engineering Measurements & Surveys, Foundations of Graphics

WORK EXPERIENCE

Ashland Construction Company, Raleigh, NC

Intern, Summer 2009

- Assisted project manager in commercial contracting projects.
- Learned how to prepare bids, do takeoffs, and monitor job progress.
- Helped project manager file and sort field reports to update schedule.
- Travelled to job sites to check progress.

Ace Hardware, Emerald Isle, NC

Sales Assistant, Summers 2007 & 2008

- Interacted with customers to help solve a variety of technical problems.
- Developed knowledge of products and services.
- Learned computerized inventory system.

Work an average of 20 hours/month as volunteer with Habitat for Humanity. Build upon construction training and experience with hands-on interior and exterior projects.

SKILLS

Computer: AutoCAD, SolidWorks, Maple, Matlab, Windows XP/Vista, Microsoft Office

Language: Intermediate level Spanish, 5 years study

HONORS

Dean's List

Engineers' Council Scholarship

International Baccalaureate (IB) Diploma

LEADERSHIP & ACTIVITIES

AGC Student Chapter, Member

Engineers' Council, Freshman Representative

Youth Group, Service Project Leader

Student Wolfpack Club, Member

H.S. Varsity Lacrosse, Midfielder