

NC State University Disability Services Office  
Temporary Medical Condition Checklist

Do you want assistance from the Disability Services Office i.e. letters sent to your instructors, note taking provisions in the classroom, testing considerations or assistance, etc.?

- Complete a DSO Application.
- Provide medical documentation to include diagnosis, expected duration of condition, treatment, and limitations i.e. hospital discharge summaries, doctor's notes, or DSO Documentation of Temporary Condition form.
- Contact DSO service provider (Sabina Vermeulen at 919-513-3800 or [sabina\\_vermeulen@ncsu.edu](mailto:sabina_vermeulen@ncsu.edu) ) to discuss temporary needs.
- Contact the DSO service provider if/when additional needs arise

Do you want assistance with parking or travel?

- Contact NC State Transportation Office to apply for an access permit. On-line application available at <http://www2.acs.ncsu.edu/trans/forms/accessPermitAppl.html>, or go to Admin Services I Building, or call 919-515-8032.
- Contact NC DMV to apply for "Handicapped Placard". [http://www.ncdot.org/dmv/vehicle\\_services/licenseplates/handicapped.html](http://www.ncdot.org/dmv/vehicle_services/licenseplates/handicapped.html)
- All Wolfline buses have lifts. Contact Wolfline at 919-515-WOLF or [Wolfline\\_Manager@acs.ncsu.edu](mailto:Wolfline_Manager@acs.ncsu.edu) to get more information or assistance.
- Contact Accessible Raleigh Transportation at 919-890-3459 for off campus assistance if you cannot drive or use city bus system.
- More information about local accessible transportation is available at <http://www.ncsu.edu/dso/general/access.html>
- Information about taxi service and other local transportation is available at [http://www.resourcesforseniors.com/iris/\\_36h0kmdv3.html](http://www.resourcesforseniors.com/iris/_36h0kmdv3.html)

**Do you need information about campus accessibility?**

NC State University Mobility Access Map is available at <http://www.ncsu.edu/facilities/accessmap/proj-accessmap.htm>

DH Hill library access information is available at <http://www.lib.ncsu.edu/accessibility/>

**Are you having difficulty getting to your classes, participating, or completing your assignments or tests?**

Contact instructors regarding your medical condition, absences, make up, etc.

When able, contact instructors to inform them of the absence and expected date of return to class. If not able to contact instructors, students or designated individuals should contact the NC State University Student Organization Resource Center at 1202 Talley Student Center, 919-515-3323. Student Organization Resource Center staff will contact instructors by email regarding the absence.

Check with adviser about any schedule revisions needed i.e. number of credits, course section (times/days), distance education, etc.

Contact the Counseling Center regarding late semester withdrawals and course drops. Non-degree students should contact the Non-Degree Study program at the Department of Registration and Records.

**Are you receiving medical treatment for your condition?**

Follow your doctor's orders and comply with treatment.

Get absence notes and written medical information (i.e. condition, symptoms, restrictions, recommendations, duration, etc.) to share with instructors and DSO.

On-campus medical resources include Student Health Center and Physical Therapy.

**Are you experiencing personal, academic, or vocational problems?**

Contact NC State Counseling Center for counseling support, assessment, consultation, etc.

**Are you traveling by wheelchair or with crutches, do you want information about physical access or help with barriers like stairs, doors, etc.?**

Campus access map is available on-line or at: Information Booth, Transportation Office, Public Safety Office, DH Hill Library, McKimmon Center, or Talley Student Center.

Contact campus Building Liaisons if elevators, doors, lifts, etc. are not working. See: [http://www.ncsu.edu/facilities/building\\_info/liaison/index.htm](http://www.ncsu.edu/facilities/building_info/liaison/index.htm)

Submit campus-wide access concerns to ADA Hotline at [ADA\\_Hotline@ncsu.edu](mailto:ADA_Hotline@ncsu.edu)

**Are you concerned about safety or evacuation in case of an emergency?**

Contact the NC State University Fire Marshal, Bill Stevenson at [bill\\_stevenson@ncsu.edu](mailto:bill_stevenson@ncsu.edu) if you have questions or concerns about campus evacuation.

**Are you living in an NC State residence hall and concerned about your current limitations?**

Contact your Resident Advisor (RA) to notify housing and to get housing assistance.

Room changes due to health issues can be discussed with the Housing Assignments Office (919-515-2440) at any time.

**Do you want help with food or meals?**

Contact Dining Hall to request assistance navigating the serving line.

Contact your Resident Advisor (RA) if you cannot get food from the dining hall.