

**MEMORANDUM – REVISED 11/20/2008**

TO: **Members of the 2008-2009 Campus Safety and Emergency Planning Committee**  
David Rainer, Associate Vice Chancellor for Environmental Health and Safety, Co-Chair  
Tim Luckadoo, Associate Vice Chancellor for Student Affairs, Co-Chair  
Todd Becker, Emergency Manager, Environmental Health and Safety  
John Dailey, Assistant Director, Campus Police  
Lloyd Fleisher, Faculty Senate Representative  
Louis Hunt, Vice Provost, Enrollment Management and Services and Registrar  
Ken Kretchman, Director, Environmental Health and Safety  
Keith Nichols, Director, News Services  
Harry Nicholos, Assistant Director, Office of Information Technology  
Connie Reitfort, Assistant Director, Enterprise Application Services  
Greg Sparks, Director, Communication Technologies  
Tom Younce, Chief, Campus Police

FROM: James L. Oblinger, Chancellor



SUBJECT: Charge to Campus Safety and Emergency Planning Committee

DATE: November 14, 2008

Thank you for your willingness to serve on the Campus Safety and Emergency Planning Committee. This committee will advise me and assist in the management of our campus safety and emergency planning initiatives. The committee will:

1. Review the biannual safety climate survey of students, faculty and staff conducted by University Planning and Analysis for Campus Police.
2. Monitor and evaluate historic NC State University crime statistics and trends, as well as national academic institution crime information.
3. Review and evaluate the effectiveness of emergency notification and communication methods for the NC State campus community.
4. Inventory and review NCSU campus personal safety practices and their supporting documentation and recommend changes or additions.
5. Review after action reports of emergency events to ensure notification, communication and response was appropriate.

Mr. Rainer will provide the staff support necessary for the committee's work. Meeting minutes and action items should be forwarded to my office.

Your willingness to serve on this important committee is greatly appreciated.

cc: Charles Leffler, Vice Chancellor, Finance and Business  
Larry Nielsen, Provost and Executive Vice Chancellor