

NC State University Housing Cancellation Form

Please check semester: Fall 2009 Spring 2010 1st Summer 2010 2nd Summer 2010

Residence Hall/Apartment: _____

Room Number: _____

Name: _____
Last First M.I.

Student ID: _____

Current Classification (check all that apply):

_____ New Freshman _____ Junior _____ Lifelong Education
_____ Freshman _____ Senior _____ Other
_____ Sophomore _____ Graduate

Reason(s) for cancellation (please check all that apply)

_____ Graduating _____ N.S.E. or I.S.E.P. student
_____ Withdrawing from University _____ Co-op (Verified Yes ___ No ___)
(Verified Yes ___ No ___)
_____ Not returning to NC State next semester _____ Academic Suspension
(Will not be registered at NC State)
_____ Moving off campus _____ Moving to fraternity/sorority
(Will be registered at NC State) _____ (Paperwork provided Yes ___ No ___)
_____ Living at home due to Financial Issues _____ Military Duty
_____ Moving to other NC State housing facilities _____
(i.e., greenhouses, farms/training facilities, E.S. King Village, Wolf Village, Western Manor)
_____ Transferring to another college/university _____
(Name of college/university)

Please Note: At a later date, lists of registered/non-registered students, academically suspended students, graduating seniors, etc., will be carefully reviewed and relevant charges will be assessed wherever applicable to this Housing cancellation.

Please take a minute to expand upon your reasons for canceling. Your responses are appreciated and will be kept in confidence. Please check all that apply.

_____ Preference for private bathroom _____ Too expensive
_____ Poor economy, need to live at home _____ Small size of rooms
_____ Preference for private bedroom _____ To live with friends
_____ Rules, Regulations and policies in general _____ Visitation restrictions
_____ Alcohol restrictions _____ Policies not enforced
_____ Noise (___ in room ___ in suite ___ in hall ___ quiet hours not enforced)
Specify policy: _____
Other: _____

Please check the one category that best describes the type of housing in which you are moving to.

_____ Apartment building _____ Duplex/Townhouse
_____ Detached House _____ Mobile Home
_____ Parents' Home _____ Rented room in a house
Other: _____

University Housing has the discretion to waive any requirements that the Agreement imposes on students in any case where a student seeks a waiver due to special circumstances. To request an exception, the student should obtain a petition form from the Housing office, 1112 Pullen Hall, and complete the same, explaining the nature of and reason(s) for the request. The completed petition should be returned to the Housing office. Once the petition is received, it will be investigated and the student will be informed of the decision in writing. Petitions of charges older than one academic year will not be allowed.

If you selected moving to apartment above, please check the name of the complex:

___ Campus Crossing ___ College Inn ___ Lake Park Condos ___ University Commons ___ University Woods
___ Campus Edge ___ Gorman Crossings ___ Melrose Apts. ___ University Condos ___ Wolf Creek
___ Centennial Ridge ___ Ivy Chase Apts. ___ Parkwood Village' ___ University Meadows ___ Other:
___ Centennial Village ___ Kensington Park ___ Redwolf Crossing ___ University Oaks
___ Clarion Crossing ___ Lake Johnson Mews ___ Sumter Square ___ University Towers _____
Name of Complex

Please continue on the back

XVII. RESIDENCE HALL TERMINATION CHARGES:

- Daily charges are calculated by dividing the room cost by the number of days (check-in through last day of exams) per semester
- A. Buyout exception: A student may find another student (not a current resident) to buy out the remainder of the Agreement. The student must meet all eligibility requirements to live on campus. Contact University Housing to process the buyout option.
 - B. Students evicted from University Housing will be responsible for payment of the entire semester’s room rent.
 - C. Daily charges apply to Co-op, National Student Exchange or International Student Exchange Program participants, non-registered students, official withdrawals and academic suspensions canceling room assignment.
 - D. Registered Student Cancellation:
 - 1. Students who cancel by June 30 will be charged two hundred dollars (\$200).
 - 2. Students who cancel on or after July 1 through July 31 will be charged 25% of the fall semester rent.
 - 3. Students who cancel on or after August 1 will be charged fifty percent (50%) of the price of the remaining Agreement term (fall and spring semesters) plus appropriate daily charges.
 - 4. New incoming students for the spring semester who cancel prior to the first day of check-in will be charged two hundred dollars (\$200).
 - 5. New incoming students for the spring semester who cancel on or after the first day of check-in will be charged fifty percent (50%) of the price of the remaining Agreement term (spring semester) plus appropriate daily charges.
 - E. Moving to Greek Village:
 - 1. Two hundred dollars (\$200) plus daily charges for the fall and spring semesters when moving to an on-campus fraternity/sorority house within thirty days (30) from the first day of classes.
 - 2. Daily charges plus fifty percent (50%) of the price of the remaining Agreement term (fall and spring semesters) will apply when moving to Greek Village after thirty days (30) from the first day of classes each semester.
 - F. Moving to Off-Campus Fraternity/Sorority Residence: Daily charges plus fifty percent (50%) of the price of the remaining Agreement term (fall and spring semesters) will apply.
 - G. Summer Sessions Only:
 - 1. Students who cancel or do not move into the residence halls prior to the first day of check-in will be charged one hundred dollars (\$100).
 - 2. Students moving off campus during the session will be charged fifty percent (50%) of the remaining summer session cost plus daily charges.
 - 3. Daily charges are calculated by dividing the room costs by the number of days (check-in through last day of exams) per summer session. Daily charges apply to Co-op, National Student Exchange or International Student Exchange Program participants, non-registered students, official withdrawals and academic suspensions canceling room assignment

XI. WOLF VILLAGE TERMINATION CHARGES:

The student may terminate this Agreement by giving notification to University Housing by email, fax or in writing. Appropriate termination charges will be assessed as outlined below. If the student has occupied the assigned room, he/she must follow proper checkout procedures. Cancellations processed through other University offices are not valid. Students must contact University Housing directly to terminate the Agreement.

- A. Daily charges are calculated by dividing the room cost by the number of days (first day of check-in through last day of check out) per semester.
- B. Residents graduating mid-year will be released from their Agreement at the end of the fall semester without incurring termination charges.
- C. Daily charges will apply for the following groups who cancel the Agreement: academic withdrawals, students who are academically suspended from the University, non-registered students, Co-op, National Student Exchange or International Student Exchange Program participants.
- D. Students evicted from University Housing will be responsible for payment of the entire semester’s room rent.
- E. Buyout exception: A student may find another student (not a current resident of University Housing facilities) to buy out the remainder of the Agreement. The student must meet all eligibility requirements. Contact University Housing to process the buyout option.
- F. Students for the fall who cancel by June 30 are charged two hundred dollars (\$200).
- G. Students for the fall who cancel on or after July 1 through July 31 will be charged 25% of the fall semester rent.
- H. Registered students who cancel on or after August 1 will pay fifty percent (50%) of the price of the Academic Year term (fall and spring semesters) plus daily charges as appropriate.
- I. New incoming students for the spring semester who cancel prior to the first day of check-in will be charged two hundred dollars (\$200).
- J. New incoming students for the spring semester who cancel on or after the first day of check-in will be charged fifty percent (50%) of the price of the Academic Year (spring semester) plus appropriate daily charges.
- K. Students moving to Greek Village within thirty days (30) from the first day of classes will be charged two hundred dollars (\$200) plus daily charges for the fall and spring semesters when moving.
- L. Daily charges plus fifty percent (50%) of the price of the remaining Agreement term (fall and spring semesters) will apply when moving to Greek Village after thirty days (30) from the first day of classes each semester.
- M. Moving to Off-Campus Fraternity/Sorority Residence: Daily charges plus fifty percent (50%) of the price of the remaining Agreement term (fall and spring semesters) will apply.
- N. Summer Sessions Only:
 - 1. Students who cancel or do not move into Wolf Village prior to the first day of check-in will be charged one hundred dollars (\$100).
 - 2. Students moving off campus during the session will be charged fifty percent (50%) of the remaining summer session cost plus daily charges.
 - 3. Daily charges are calculated by dividing the room cost by the number of days (first day of check-in through last day of check out) per summer session. Daily charges apply to Co-op, National Student Exchange or International Student Exchange Program participants, non-registered students, official withdrawals and academic suspensions canceling room assignment.

We’d Like Your Comments (please circle responses):

SA=strongly agree A=agree U=undecided D=disagree SD=strongly disagree

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|---|-----------|------|------|------|----|
| 1. I was able to meet with someone within a reasonable time period. | SA | A | U | D | SD |
| 2. I was treated courteously. | SA | A | U | D | SD |
| 3. The staff member(s) with whom I dealt was/were knowledgeable. | SA | A | U | D | SD |
| 4. I was satisfied with the service I received. | SA | A | U | D | SD |
| 5. My overall experience during this visit was: | Excellent | Good | Fair | Poor | |
| 6. The person(s) who assisted me was/were: _____ | | | | | |

Student Signature: _____

Date: _____