

## Approval and Notification Authority for EPA Personnel Actions

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Type of EPA Employee	Type of EPA Personnel Action	Final Approval Authority						
		Dean/Dir Libraries	Vice Chancellor	Provost	Chancellor	BOT	BOG **	Notification
<b>Faculty</b>	Appointment of a tenured faculty member to a BOG endowed professorship of distinction					X		Chancellor
	Appointment of a tenured faculty member to a professorship of distinction that is not endowed by the BOG				X			Chancellor
	Appointment to a tenured position					X		Chancellor
	Promotion with tenure of a faculty member					X		Chancellor
	Conferral of tenure to a faculty member					X		Chancellor
	Promotion of a tenured faculty member				X			Chancellor
	Appointment or reappointment to a tenure-track position	X						Dean
	Non-reappointment to a tenure-track faculty position				X			Provost
	Conferral of emeritus status					X		Provost
	Recommendation for a salary <b>increase less than 15%</b> of the previous June 30 <sup>th</sup> salary			X				Provost
	Recommendation for a salary increase <b>greater than or equal to 15%</b> and <b>at least \$10,000</b> or more of the previous June 30 <sup>th</sup> salary					X	X	Chancellor
	<b>Special Faculty</b>	*Appointment/Reappointment of an employee to a special faculty appointment	X	X				
Promotion of a faculty member holding a special faculty appointment					X			Chancellor
*Recommendation for a salary increase <b>less than 15%</b> of the previous June 30 <sup>th</sup> salary		X	X					Dean/Dir Libraries, Vice Chancellor
Discontinuation of an "at will" adjunct faculty appointment				X				Provost
Recommendation for a salary increase <b>greater than or equal to 15%</b> and <b>at least \$10,000</b> or more of the previous June 30 <sup>th</sup> salary						X	X	Chancellor
<b>Senior Academic &amp; Administrative Officers SAAO Tier I</b>	Appointment and initial salary/promotion of a Dean					X		Chancellor
	Appointment and initial salary/promotion of a Vice Chancellor					X		Chancellor
	Conferral of emeritus status					X		Chancellor
	Recommendation for a salary increase <b>less than 15%</b> of the previous June 30 <sup>th</sup> salary					X		Chancellor
	Recommendation for a salary increase <b>greater than or equal to 15%</b> and <b>at least \$10,000</b> or more of the previous June 30 <sup>th</sup> salary					X	X	Chancellor

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\*Requires Dean, Director of Libraries, Vice Chancellor, Director of Athletics, Provost **or** Chancellor approval depending on **whose authority** the employment falls under.

\*\* All actions must be approved by BOT prior to being submitted to BOG for final approval.

Type of EPA Employee	Type of EPA Personnel Action	Final Approval Authority						
		Dean/Dir Libraries	Vice Chancellor	Provost	Chancellor	BOT	BOG **	Notification
<b>EPA Professionals- Including SAAO Tier II</b>	*Appointment/reappointment/promotion to an EPA professional position	X	X	X	X			Dean/Dir Libraries, Vice Chancellor, Director of Athletics, Provost <b>or</b> Chancellor
	*Appointment or reappointment of a SAAO Tier II position	X	X	X	X			Dean/Dir Libraries, Vice Chancellor, Provost <b>or</b> Chancellor
	Appointment or reappointment as director of athletics					X		Chancellor
	Appointment or reappointment of a head coach					X		Chancellor
	Appointment as an academic department head	X						Dean
	Discontinuation of an "at will" EPA professional appointment			X				Provost
	*Recommendation for a salary increase that is <b>less than</b> 15% of the previous June 30 <sup>th</sup> salary for <b>SAAO Tier II</b>	X	X	X	X			Dean/Dir Libraries, Vice Chancellor, Provost <b>or</b> Chancellor
	*Recommendation for a salary increase that is <b>less than</b> 15% of the previous June 30 <sup>th</sup> salary for <b>EPA Professionals</b> .	X	X	X	X			Dean/Dir Libraries, Vice Chancellor, Director of Athletics, Provost <b>or</b> Chancellor
	Recommendation for a salary increase <b>greater than or equal to</b> 15% and <b>at least</b> \$10,000 or more of the previous June 30 <sup>th</sup> salary					X	X	Chancellor

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Delegation of Authority Regulation can be found @:

[http://www.ncsu.edu/policies/governance\\_admin/delegation\\_authority/REG01.20.1.php](http://www.ncsu.edu/policies/governance_admin/delegation_authority/REG01.20.1.php)