

Record of Billfold Contents

Report the theft of your purse or billfold to NCSU Campus Police: 515-3333

Please keep this record and keep it up-to-date and in a safe place such as a locked drawer or file cabinet.

Be sure to list every important card in your billfold. Completion of this form could save you time and unnecessary worry in the event your billfold is lost or stolen.

SOCIAL SECURITY CARD: If you are drawing Social Security, to replace your card, simply call the Social Security Administration. If you are not drawing Social Security, you must GO to the Social Security Administration and complete a form (carry with you some proof of identification.)

SS Number: _____ Name as on Card: _____

INSURANCE CARD: To replace your insurance card, call your insurance company.

Company Name: _____ Policy Number: _____
Telephone Number: _____ Company Address: _____

CREDIT CARDS: Be sure you report ALL missing credit cards. Never carry a credit card without first signing your name where indicated on the card. In order to avoid paying for unauthorized charges to your card, you must notify the credit card company of the loss or theft. The company will issue you a new card with a new number. If the card is located after it is reported missing to the company, DO NOT use the old card ... destroy it by cutting it into small pieces.

| Credit Card | Account Number |
|-------------|----------------|
| | |
| | |
| | |
| | |
| | |

AUTOMATED TELLER MACHINE CARDS (ATM's): Never carry the ATM card AND the Personal Identification Number (PIN) in your wallet or purse ... and NEVER write the PIN number on the card! Notify the issuing bank immediately if it is lost or stolen.

DRIVER'S LICENSE: To replace your driver's license you must GO to the Department of Motor Vehicles Driver's License Office. Take with you two forms of identification (birth certificate, etc.) If your license is current, you do not have to take a written or road test.

Driver's License #: _____ Name on License: _____

