

Office of Advising Support, Information and Services

Academic Advising Internship Program

Overview

The Academic Advising Internship Program (AAIP) is a year-long program that provides an opportunity for NC State graduate students to receive training and gain the skills needed to deliver effective academic advising. Supervision, general advice, observations and feedback play a significant role in this program as well as participation in adviser development training modules.

Students will:

- Understand the elements of developmental and cross-curricular advising
- Become familiar with many different advising models and advising delivery systems
- Exhibit the interpersonal and communication skills essential for effective advising
- Understand basic assumptions, models, and theories of living and learning in a diverse academic advising community
- Gain face-to-face and virtual advising experience

Eligibility

NC State graduate students in higher education, counselor education or student affairs are eligible to apply for candidacy in the Academic Advising Internship Program.

Requirements

1. To receive all the benefits of the training program, ideally a student will commit to one academic year's cycle of advising. If there are extenuating circumstances, exceptions will be considered.
2. Provide face-to-face and online advising services to current or prospective students. Participants must complete 10-15 hours of observation and shadowing and 50 hours of solo advising.
3. Attend and successfully complete a minimum of two academic advising workshops during the year. These workshops must be offered by the Office of Advising Support, Information and Services.
4. Participate in a sexual harassment training workshop (face-to-face or online).
5. Complete a program evaluation at the completion of your internship experience.

Application

Applications for the 2007-08 Academic Advising Internship are due to Ms. Keri Bowman at keri_bowman@ncsu.edu by August 30, 2007.

Graduate students who are interested should review the position description and send a letter of interest and resume to Ms. Keri Bowman at keri_bowman@ncsu.edu

Frequently Asked Questions

Q: *How can I participate in the Academic Advising Internship Program?*

A: Students who are interested should review the position description and send an electronic letter of interest and resume to Ms. Keri Bowman at keri_bowman@ncsu.edu

Q: *Can undergraduate or graduate students at other institutions participate in the Academic Advising Internship Program?*

A: Only NC State graduate students can participate in the Advising Internship.

Q: *What is the cost?*

A: There is no cost to participants. This is a volunteer opportunity that will provide participants with a formal training and education relating to academic advising.

Q: *What if circumstances arise that prevent me from completing the Internship's requirements?*

A: Those individuals who can not complete the Internship requirements during the academic year should notify the coordinator of the Internship program as soon as possible. The coordinator will work with individuals on a case-by-case basis to determine if the program can be completed in a timely manner.

Q: *Which workshops are available to me?*

A: All workshops are available to Internship participants and are listed online for your perusal. Interns will have an opportunity to outline a professional development plan with their supervisor and request to participate in the workshops.

Q: *If I still have questions, whom should I contact?*

A: Please contact Keri Bowman at 513-7169 or keri_bowman@ncsu.edu or Roxanna McGraw at 513-1723 or roxanna_mcgraw@ncsu.edu.

Q: *Are there other areas that I can assist with as a participant of the Internship Program?*

A: There are other areas of focus that are offered by the Office of Advising Support, Information and Services. They include: Academic Coaching and Adviser Development and Training.