

**DS-2019 Request Form  
For Students or Scholars**

**Personal Information:**

\_\_\_\_\_ Last (Family) Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_\_ Student/Staff ID#: \_\_\_\_\_

Gender:      Male      Female

E-mail: \_\_\_\_\_ Phone number \_\_\_\_\_

Department: \_\_\_\_\_

**Reason for requesting DS-2019:**

To replace a lost or damaged DS-2019

To secure a new J-1 visa for myself\*

Need additional signature lines for travel

To (1) secure a new J-2 visa for my dependent to re-enter the U.S. OR (2) to secure a new J-2 visa abroad for my dependent to enter the U.S. separately from me OR **(3)** to process a change of status for dependent from another visa category to J-2.\*\*

You'll need to show the following documents in addition to this form:

- Copy of dependent's passport
- Original marriage certificate with English translation (if dependent is your spouse)
- Funding documentation (see Financial Information section below)

Other (please specify) \_\_\_\_\_

**\*Please note:** Most F-1 or J-1 students do not need a valid U.S. visa for re-entry into the United States from Canada, Mexico, or other contiguous territory if you are planning a visit for less than 30 days. Important: To re-enter the U.S. in J-1 status (e.g. from Canada or Mexico), you must have a J-1 visa (valid or expired) stamped in your passport, an endorsed I-20 copy, I-94 card, and a valid passport. You may need a Canadian or Mexican visa to enter Canada or Mexico. If you plan to apply for a new J-1 visa in Canada or Mexico you must meet with an OIS adviser to discuss the application process and eligibility. For more information about automatic revalidation, visit here: [http://www.ice.gov/sevis/travel/faq\\_f2.htm#\\_Toc81222014](http://www.ice.gov/sevis/travel/faq_f2.htm#_Toc81222014)

If this request is for inviting a dependent(s), please complete the following:

**Dependent #1:**

Family Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Date of birth MM/DD/YY	Country of Birth	Country of Citizenship	City of Birth	Country of Permanent Residence	Relationship to you

**Dependent #2**

Family Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Date of birth MM/DD/YY	Country of Birth	Country of Citizenship	City of Birth	Country of Permanent Residence	Relationship To you

**Dependent #3**

Family Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Date of birth MM/DD/YY	Country of Birth	Country of Citizenship	City of Birth	Country of Permanent Residence	Relationship to you

**Financial Information:**

If you are requesting a DS-2019 for a dependent(s), you must show additional financial support for each dependent. Examples of documentation include proof of liquid assets from the US or abroad, including checking/saving accounts, assistantship letters, etc. (no job offer letters)

- \$7,800 for your spouse (\$650 per month)
- \$4,200 for each child (\$350 per month per child)

If no financial updates need to be made to the DS-2019, please check here.

**The information given above by me is true and accurate to the best of my knowledge.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

*You will be contacted by e-mail when your DS-2019 is ready for signature/pick up.  
(These requests take approximately 3-5 business days)*