

May 12, 2009

Dear _____:

I regret to inform you that you have been academically suspended from North Carolina State University. Please refer to the Continuation of Undergraduate Enrollment regulation for details about the minimum eligibility standards.

Continuation of Undergraduate Enrollment:

http://www.ncsu.edu/policies/academic_affairs/academic_progress/REG02.05.1.php

If you wish to continue your studies at North Carolina State University, the following options are available:

- A. **Automatic Readmission** - By improving your GPA, you may restore your academic eligibility to continue and become automatically eligible for readmission to a regular semester. As a means of improving your overall NC State University record and demonstrating the necessary turnaround in your performance, you may:
1. Attend summer sessions at NC State. Only courses taken at NC State will apply. Degree students should enroll through MyPack Portal at <http://www.ncsu.edu/registrar/> and Non-Degree Studies students through the Department of Registration and Records (919-515-2572).
 2. Enroll in "NC State" Independent Study by Extension (correspondence courses), which are offered through the Office of Independent Studies at UNC-Chapel Hill (919-962-1134 or 1-800-862-5669). In order for the grades earned to be computed into your GPA, you must enroll in "NC State" courses. Address: Independent Studies, The University of North Carolina, The Friday Center, CB #1020, Chapel Hill, NC 27599-1020.
 3. Enroll in NC State Distance Education courses available via cable television, internet, or videocassette. You must contact your academic adviser or your departmental coordinator of advising to receive approval to enroll in DE courses. Your adviser or your departmental coordinator of advising will need to sign a "Enrollment in Distance Education Courses – Adviser Authorization Form for Suspended Students" in order for you to enroll. This form is available from Distance Education (919-515-9030). Once you receive approval in order to enroll in distance education classes, you must present the form in person, by fax, etc. to Distance Education.
- B. **Alternative Readmission Program (ARP)** - If this is your first suspension from the university, you are encouraged to participate in the Alternative Readmission Program. After an absence of at least one semester and upon verification by the University Counseling Center of completion of the ARP, you will be eligible for readmission. The Alternative Readmission Program involves three steps: (1) completion of a questionnaire, (2) a psychoeducational evaluation, and (3) completion of the online readmission application, which requires a nonrefundable processing fee of \$50 that will be charged at the end of the application. This application can be accessed from the Registration and Records Web site. After submitting a completed questionnaire, students should wait three days and then call the University Counseling Center (919-515-2423) to schedule the psychoeducational evaluation appointment. Students seeking readmission for a fall semester must have the questionnaire completed and processed and schedule an appointment prior to June 15th. Students seeking readmission for a spring semester must have the questionnaire completed and processed and schedule an appointment prior to August 31st. The ARP questionnaire and additional information about the program can be obtained from the University Counseling Center or their website: http://www.ncsu.edu/student_affairs/counseling_center/services/academic/alternative_readmission_program.htm.

(continued on back)

- C. **Appeal to the Admissions Committee** - If you feel that the circumstances that led to your academic difficulty have changed or can now be better accommodated, you may appeal to the University Admissions Committee for readmission. If this is your first suspension, a mandatory absence of at least one semester is required prior to appeal. If this is your second suspension, a mandatory absence of at least two semesters is required prior to appeal. If this is your third suspension you are only eligible for readmission after an absence of at least three years as provided under the Contractual Readmission regulation. There is no guarantee that the committee will approve your petition for readmission.

Your letter of appeal, along with all supporting documentation, must be received by the Admissions Committee at least two weeks prior to the start of the semester in which you want to readmit. All documentation should be mailed to:

**Department of Registration and Records
Attention: Admissions Committee
North Carolina State University
Box 7313
Raleigh, NC 27695-7313**

Please see the regulation on Readmission of Former and Suspended Undergraduate Degree Students, referenced below, for details on the appeal process and Contractual Readmission.

http://www.ncsu.edu/policies/academic_affairs/enrollment/admissions/REG02.10.2.php

As a suspended student, you are urged to seek the counsel of your faculty adviser, your coordinator of advising, or your associate dean of academic affairs. Academic counseling is also available at the Counseling Center, NCSU, Box 7312, Raleigh, NC 27695-7312, (919-515-2423).

Sincerely,



Louis D. Hunt, Jr.
Vice Provost for Enrollment Management and Services
And University Registrar

LDH/enb