

CLASSTECH ROOM REQUEST FORM

Registration and Records

1000 Harris Hall

This form is to be used to request a ClassTech classroom.
If an instructor would like to teach using classroom technology, please complete this form.

For a list of ClassTech Rooms and ClassTech Information, go to www.ncsu.edu/classtech

Please submit one form per course.

Sem/Yr: _____

Instructor Name: _____

Instructor e-mail address: _____

Course Prefix	Course Number	Number of Students	Meeting Days	Meeting Times

Specific Needs: _____

Building Preference: _____

Room Preference: _____

Instructor/Department Signature: _____

Date: _____

Scheduling Office Received: _____
