NC STATE UNIVERSITY

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Change of Registration Status Request
Spring 2008

Please refer to the following dates before submitting your Change of Registration Status Request. These dates and refund schedule are North Carolina State University policy and apply to all students, both degree seeking and Lifelong Education. Refunds for official withdrawals from NC State University are prorated based upon the percentage of the enrollment period attended.

Withdrawal Date	**Refund**
On or before January, 9 2008	100%
January 10, 2008 – January 23, 2008	90%
January 24, 2008 – February 6, 2008	50%
February 7, 2008 – March 10, 2008	25%
On or after March 11, 2008	0%

Important Dates

Last day to drop a course with a refund or reduction in rates.	January 23
For 400 level courses or below, last day to: drop a course, change from credit to audit, change to credit only.	March 12
For 500 level courses or above, last day to: drop a course, change from credit to audit.	March 19
Deadline for filing a fee appeal refund application with NC State's Cashier's Office	May 6

000_____
(Student ID #)

_____
Name (Last) (First) (Middle)

Course(s) & desired change: _____ Drop ___ Add ___ Pass/Fail ___ Audit ___

_____ Drop ___ Add ___ Pass/Fail ___ Audit ___

_____ Withdraw from all coursework.

*Withdrawal Refund Status: _____100% _____90% _____50% _____25%
(less an additional 5% administrative fee)

Student's Signature_____ Date: _____

Processed By: _____