

N.C. Department of Natural Resources/University of North Carolina Master Agreement

Frequently Asked Questions

Which parties are subject to the DENR/UNC Master Agreement?

All 17 constituent campuses of the UNC System, including the N.C. School of Science and Mathematics, UNC General Administration and its affiliated entities (all of which are referred to as UNC in the Master Agreement) and all programs under the auspices of the North Carolina Department of Natural Resources.

When does the DENR/UNC Master Agreement take effect?

The DENR/UNC Master Agreement will be implemented August 20, 2007. DENR program managers have the option to use the Master Agreement for FY 2007-08 award issued prior to this implementation date.

Will amendments to previously issued contracts use the Task Order form?

No. The DENR/UNC Master Agreement/Task Order model applies to new contracts only. Amendments to contracts issued prior to FY 2007-08 will use existing DENR contract models.

What documents will be issued in place of the standard DENR Contract?

A three-page Task Order will be issued in place of current contract templates. The Task Order template is available from the following URL:

http://intranet.northcarolina.edu/docs/aa/research/ContractsAndGrants/Task_Order_6-4-07.doc

Have DENR Contracting Officers and Program Managers been briefed on the DENR/UNC Master Agreement?

Yes. DENR has been working closely with its contracting officers and program managers to ensure they understand the new terms and conditions and process for issuing contracts to UNC campuses and affiliated entities.

Have UNC Sponsored Programs Offices been briefed on the DENR/UNC Master Agreement?

Yes. Each campus sponsored programs office will also work closely with those academic units that collaborate with DENR on sponsored projects to ensure faculty members are aware of the Master Agreement terms and conditions, including financial terms and amendments.

Does the DENR/UNC Master Agreement allow for full recovery of F&A?

No. Article VII, C. provides that "Task Orders shall include total project costs including facilities and administrative costs, also referred to as indirect cost or overhead, at a rate of 15% of total direct costs. DENR will include those facilities and administrative costs in its reimbursement to UNC unless the Funding Source has the authority to limit or disallow facilities and administrative costs."

What if the DENR Program Manager or Contracting Officer says F&A not allowed?

Supporting documentation to that effect should be incorporated into the Task Order. For federal flow through funds, the CFDA number is listed on the Task Order and a copy of the Prime Award to DENR is included at Appendix B.

Do certifications and assurances need to be executed for each Task Order?

The DENR/UNC Master Agreement cites 20 applicable federal certifications and assurances, meaning they were agreed to at the time the Master Agreement was executed and remain in force when a Task Order is issued. By incorporated by the Master Agreement by reference in each Task Order, the related federal certifications and assurances are also incorporated by reference. If a Task Order requires a certification or assurance not referenced to in the Master Agreement, it would be included in the Task Order as Appendix C and the name and CFR or USC reference would be listed as a special term in Block 6.

Who do I contact if I have questions about the DENR/UNC Master Agreement?

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