

**NORTH CAROLINA STATE UNIVERSITY  
INTEGRATED MANUFACTURING SYSTEMS ENGINEERING INSTITUTE  
(IMSEI)**

**INSTITUTE BYLAWS**

**A. PROGRAM MANAGEMENT**

The principal officer of the Integrated Manufacturing Systems Engineering Institute will be the Director of the IMSEI who reports to the Dean of Engineering. The primary responsibilities of the Director are to oversee the day-to-day operations of the Academic Program and to implement the research plan determined jointly by himself, the Technical Monitors, the IMSEI Advisory Board and associated faculty of the College of Engineering.

The function and responsibilities of committees and individuals involved in the Institute are as follows: (See Organization Chart)

**1. IMSE Advisory Board**

There will be an IMSEI Advisory Board (referred to as the "Board") consisting of one representative from each member and associate member company. Associate member company board members will be non-voting. The responsibilities of this Board are to recommend the research program to be carried out by the Institute, the apportionment of resources to research projects, and the scope and nature of the academic program. The Board makes its recommendations to the Dean of Engineering, or his designee (referred to as the "Administrative Designee"), who has final authority on the research program and allocation of resources.

The Director, after meeting with the Technical Monitors, submits an annual research proposal and an Institute operations budget to the Board. The research proposal will contain a number of research projects. Board members may approve, reject, or modify the projects, and it may add projects not originated by the Director. The Board also advises on the fiscal operations budget which determines how the Institute funds are to be used. The recommendations of the Board are forwarded to the Dean of Engineering who has final approval authority.

The Board may also recommend changes in the Institute operating guidelines, recommend whether or not donations of planned equipment acquisitions or other forms can be used in lieu of money for Institute membership, and invite prominent contributors in the field to serve periodically on the Board.