

FACULTY RESEARCH AND PROFESSIONAL DEVELOPMENT FUND

Proposal Guidelines and Procedures
Individual Investigator Competitive Funds Program
RFP: FRPD-2010-I-0001

The individual investigator fund is intended to assist faculty members in initiating research and professional development activities. A primary objective from an award should be to use the funding as "seed" money leading to support from outside granting agencies. This funding is made available via a partnership of resources from the division of Research and Graduate Studies and your college Dean's office.

INDIVIDUAL FUNDING CAP

Contact your Research Office for specific guidance on proposal amount AND due date.

ELIGIBILITY:

Tenure-track (on occasion and as determined by the College Research Committees, tenured faculty members may also be eligible) are eligible to apply with priority given to those early in their faculty career.

BUDGET

Support may be requested for most items usually found in a research budget, including labor, travel **essential** to the project, equipment, laboratory or research supplies, etc.

Funding should not generally be used for summer salary. Consult your college research office if you desire to fund summer salary.

PROCEDURES:

Refer to the FR&PD website: <http://www.ncsu.edu/sparcs/frpd/>

1. Prepare a cover page using the format on the FR&PD website.
2. Prepare a 4-page technical project description. Address the 5 review characteristics below in your technical project description.
3. Summarize your references outside of the 4 page technical proposal
4. Prepare a budget using the format on the FR&PD website.
5. Prepare an abbreviated curriculum vitae using the format on the FR&PD website.
6. Submit your proposal electronically via the PINS application at <http://www.ncsu.edu/sparcs/PINS/>
 - a. The sponsor name is "NCSU Faculty Research and Professional Development Fund".
7. Consult your college research office if you have questions about these procedures.

Awards will be announced in May. Projects must begin on July 1 and can run no longer than a twelve-month (12) period. At the end of that period, **the unexpended balance reverts to the fund for reallocation.**

TECHNICAL REPORT

A report on the completed work must be submitted to the office of Research Administration, via e-mail to sps@ncsu.edu within ninety (90) days of the end of the grant period. The technical report must be limited to 2 pages and among technical results must include a description of external funding sought during the time period of the FR&PD grant and planned proposals.

REVIEW CRITERIA TO CONSIDER

1. Description of Proposed Research
The goals and objectives of the project are clearly defined in terms of research focus.
2. Relevance and Novelty of Proposed Research
The project contributes and does not duplicate former research surrounding the problem area
3. Research Methods
The proposed methods are adequate to address the topic of the project. This section should include datasets, design, data description/analysis, time frame for completion of the project, and resource requirements and availability.
4. Proposed Budget
The budget is appropriate for the project; the line items have been sufficiently justified.
5. Potential for Future Funding
The selected problem has sufficient potential for follow-up funding.