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MEMORANDUM

TO: Research Operations Council
Research Support Council

FROM: 
Matt Ronning, Assistant Vice Chancellor, SPARCS

DATE: 2-May-2001

RE: Delegated Authority on Standard MOAs

Effective May 4, 2001⁽¹⁾ non-federal, non-state funded memoranda of agreement (MOA) using the standard pre-approved format for no more than \$25,000 and carrying an overhead rate of 15% applied to the total direct cost (no exclusions) may be executed at the college level. This memorandum supercedes all formal procedural guidance on the matter of utilization of standard MOA formats.

Any deviation to this procedure or the standard agreement must be reviewed and approved, as normal, through the office of Sponsored Programs and Regulatory Compliance Services. Funding may not be federal or state direct or flow-through funding.

This action follows an analysis of the breakeven point of increasing the cap of the standard, delegated MOA and associated overhead while maintaining a revenue-neutral position for overhead receipts. This point roughly equates to the new cap and overhead rate identified above. Additionally, input from members of the Research Operations Council indicated that raising the threshold provides additional flexibility in managing the foundational relationships intended through the MOA process. The action was reviewed and approved by the Research Operations Council on April 19, 2001.

Upon execution, the college offices remain responsible to forward a properly completed transmittal form one original version of the fully executed agreement which must contain the elements promulgated in the standard pre-approved format, and a budget for internal account establishment.

If you have any questions or concerns regarding this matter, please contact Matt Ronning via e-mail at matt_ronning@ncsu.edu or via phone at 513-2148.

Cc: Charles Moreland

(1) - For currently outstanding MOA's and currently established MOA's the rate of 9.5% and upper threshold of \$15,000 remains acceptable. This procedure is promulgated to apply only to those MOA's initiated on or after May 4, 2001.