

NORTH CAROLINA STATE UNIVERSITY-approved version
Staff Senate Meeting
Faculty Senate Chambers, DH Hill Library
Wednesday, December 5, 2007

Present: Kay Anderson, Gwen Bell, JC Boykin, Tracy Brown, Billy Bryant, Chastity Buehring, Lynn Burris, Jane Caldwell, Steve Carlton, Judy Daniels, Joe Darkoh, Robert Davis, Joan Davis, Pat Gaddy, Joe Gulick, Mary Harrell, Michelle Healey, Willie Healy, Pat Hill, Miriam Hines, Joy Holland, Cheryl Howard, Jonathan Howell, Christine Klein, DJ Lane, Carrie Levow, Amy Lubas, Todd Marcks, Laura Massengill, Jane McDaniel, Ginger McGlamery, Claudia Mello, Marty Moody, Bill Piper, Jill Schmitter, Jean Sigmon, Patty Spears, Rob Stevenson, Melanie Storey, Dana Temple, Lee Thayne, Brendan Thompson, Elbert Turner, Christie Vann, E'very Ware, Gail Willis, Sandee Zechman,

Absent: Ron Aman, Noah Genzel, Mark Haven, Jerry Hicks, Chris King, Dale Mackey, Vicky Merritt, Cynthia Payne, Sara Reese, Donna Stewart, Mary Yemma, Kimberly Zugay

Guests: Barbara Carroll, Assoc. VC for Human Resources; Jack Colby, Asst. VC for Facilities Operations; Dr. Marcia Gumpertz, Asst Vice Provost for Faculty and Staff Diversity; Terree Kuiper, Human Resources; Cameron Smith, Assoc. Director of Construction Management; Corrinna Watkins, Human Resources;

Call to order: The 5th meeting of the 13th Session was called to order at 10:00 a.m.

Guest Speaker: Jane Caldwell – NCSU College of Veterinary Medicine

Jane Caldwell read her petition to the NCSU Staff Senate. She reported on the facilities operation policy or procedure, which affects the safety of the university staff and the security of their offices and laboratories. Jane explained the practice of conducting building renovation and repair without moving personnel is hazardous to employees who must then work literally under construction crews. The Chair stated that she would forward Jane's petition to the Resources and Environment Committee. Steve Carlton shared that there will be a scheduled Town Hall Meeting January 17th. Cameron Smith, Associate Director of Construction Management spoke about the policies and procedures that are in place to address those concerns. He also answered questions that were brought to the table from Senators.

Jack Colby: Assistant Vice Chancellor for Facilities Operations

Jack Colby spoke about the planning stages for "The Year of Energy". He explained Chancellor Oblinger appointed an energy council and the council is made up of about twenty-five representatives across campus from all segments of the campus particularly in the energy fields. The energy council was created to carry out NCSU Energy Initiative. Jack explained within the energy council they created sub-committees. The sub-committees are: education, research, outreach and extension, student and campus activities. On January 15, 2008, Chancellor Oblinger will announce what the "Year of Energy" will comprise and the types of activities that will be involved. He also shared

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Earth Week will be April 21 – 25, 2008 and they are proposing to have events all five days. Jack asked the Senators for help to get involved with the planning activities of Earth Week.

Roll Call: A roll call was performed by Ginger McGlamery to ensure accurate attendance records.

Approval of Staff Senate Meeting of November 7, 2007

The minutes were approved with revisions.

Administrative Report: Barbara Carroll , Assistant Vice Chancellor for Human Resources:

Barbara Carroll shared that there were more than four hundred employees that did not use their floating holidays last year. She asked the Senators to please remind their constituents to look to see if they have used their floating holidays. She also shared that the Provost agreed to fund a feasibility study to look into the possibility of fund raising for a childcare building.

Lennie Barton: Associate Vice Chancellor for Alumni Relations:

Lennie Barton shared with the Senators that he is a NC State Graduate and has been on campus for thirty-one years. The NCSU Alumni Association engages alumni through programs and services. There were 275 events last year that the Alumni Association was responsible for. Lennie spoke about alumni events such as: evening of stars, homecoming, legacy luncheon, reunions, senior send-offs, wolfpack fan zone. Lennie also shared the benefits for joining the Alumni Association.

Budget Report: Corrinda Watkins, Advisor:

Staff Senate Current balance - \$5,932.96.

Committee Reports:

Chair Report:

- Ø Nov. 7 – Chaired monthly Staff Senate Meeting
Gave Staff Senate Report to Division of Student Affairs Large Staff Meeting
- Ø Nov. 8 – University Budget Committee Meeting
- Ø Nov. 9 – UNC HR Task Force Meeting

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- Ø Nov. 13 – Chaired Staff Senate Executive Board Meeting
- Ø Nov. 15 – Board of Trustees Meeting – Student Affairs
- Ø Nov. 28 – Liaison Committee Meeting

Gail shared that she will be in Chapel Hill on Monday, December 10, 2007 for the HR Task Force.

Vice Chair:

Michelle Healey reported that she has concluded service on the climate/well-being survey development committee. The survey will be going into the field in February. Michelle shared that they will invite head of committee, Nancy Welchel, to speak at the February meeting.

Michelle reminded everyone that the Staff Assembly was still working the idea of tuition waiver for spouse/children and the hope was to get a proposal to Erskine Bowles by end of fiscal year. Michelle was also appointed to a committee that is reviewing human resource processes as part of the PACE initiative. She explained that she is just listening right now, but if any feedback is needed to the committee, she will call on senators in the future to help.

Governance:

Steve Carlton reported that the Governance Committee is working on preparing for the elections, and are waiting on the list of outgoing senators/districts that needed voting. He also shared that they are also waiting on information regarding the new district that is supposed to be formed from the Shift of Information Technologies staff.

Human Resources:

Carrie Levow reported on the TSERS death benefit. She explained that if you die while still in active service (or within 180 days of your last day of service), having contributed to TSERS for at least 1 year, your beneficiary will receive a single lump sum payment equal to the highest 12 months of salary in a row during the 2 years prior to your death between 25K and 50K. The beneficiary will receive a refund of your contributions to the retirement system as well. If you were vested they get the interest earned as well.

Diversity:

Lee Thayne reported Dr. Jose Picart, Vice Provost for Diversity and African American Affairs, was guest speaker on the Latino/Hispanic population on campus and the issues

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presented and how the University is attempting to address their concerns. NC State needs to position itself to be competitive with other Universities in making NC State the University of choice for Latino/ Hispanics. A task force was created last year to put together "talking points". There is a 44% drop out rate for this group from high school in NC and a 58% drop out rate with foreign-born Hispanic/Latinos in NC. Some of the goals are to hire more Latino/Hispanic in areas of contact with this population such as transportation, admissions etc. Recruiting more Latino/Hispanic faculty and staff in general. There are 31 full-time faculty of Latino/Hispanic origin, which is .02% of the total faculty at NC State and 214 faculty/staff, are employed across the University.

Public Relations:

Chastity Buehring reported that everyone should have received his or her pictures and called Senators that needed to pick-up pictures after the meeting.

Resources and Environment:

- 1) FOOD DRIVE
 - Ø The committee discussed the success of the food drive
 - Ø Over 670lbs was distributed between Western Wake Crisis Center, Fuquay Food Bank and With Love From Jesus
- 2) COMPUTER LOAN PROGRAM
 - Ø Relicensing agreements, cleaning of hard drives, system software upgrades were discussed and ETSS will be asked if they can help
 - Ø Several applications apparently got lost in the mail and we just received them. The committee will check their information and see if a computer is still needed.
- 3) BIOMEDICAL ISSUES
 - Ø Patty Spears discussed the problems they were still having over biomedical waste disposal. It was suggested that she go through all the right channels and if that didn't work go higher.
- 4) RESIGNATION
 - Ø Chair Sandee Zechman resigned due to health issues effective December 5, 2007, but will continue to assist new chair, Noah Genzel in streamlining Computer Loan Program.

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Legislative Liaison:

Rob Stevenson shared they would like to move forward with one or two initiatives that were discussed at their meeting. One in particular is they would like to address the UNC Staff Assembly regarding matching of the 401 to a possible 3 percent match to help supplement our economy. Rob also thanked E'very for his insight on how to move forward in this process.

Old Senate Business:

No report was given.

New Senate Business:

No report was given.

Announcements:

Gail Willis announced that everyone should have received the information that was sent from Barbara Carroll regarding the state legislation passed law regarding smoking. Gail also announced two letters had been sent regarding attendance and will be discussed at the Executive Board Meeting. Gail reported there has been a resignation from Debbie Douglas. Debbie had to resign due to job duties.

Rob Stevenson reported that the University Award for Excellence nominations would begin January 2.

Remarks:

No remarks were given.

Adjournment:

The 5th Meeting of the 13th Session was adjourned at 11:50 p.m.