

NORTH CAROLINA STATE UNIVERSITY- approved version
Staff Senate Meeting
Faculty Senate Chambers, DH Hill Library
Wednesday, February 6, 2008

Present: Kay Anderson, Gwen Bell, JC Boykin, Tracy Brown, Chastity Buehring, Lynn Burris, Jane Caldwell, Steve Carlton, Judy Daniels, Joe Darkoh, Robert Davis, Joan Davis, Pat Gaddy, Noah Genzel, Joe Gulick, Mary Harrell, Michelle Healey, Willie Healy, Pat Hill, Miriam Hines, Joy Holland, Cheryl Howard, Jonathan Howell, Chris King, Christine Klein, DJ Lane, Carrie Levow, Dale Mackey, Laura Massengill, Jane McDaniel, Ginger McGlamery, Claudia Mello, Vicky Merritt, Marty Moody, Cynthia Payne, Bill Piper, Patty Spears, Rob Stevenson, Melanie Storey, Dana Temple, Lee Thayne, Elbert Turner, Christie Vann, E'very Ware, Gail Willis, Mary Yemma, Kimberly Zugay

Absent: Ron Aman, Billy Bryant, Amy Lubas, Todd Marcks, Sara Reese, Jill Schmitter, Jean Sigmon, Donna Stewart,

Guests: Frances Milks, Marcia Gumpertz, Nancy Whelchel, Corrinna Watkins, Sheri Schwab, Dianne Sortini

Call to order: Gail Willis called to order the 7th Meeting of the 13th Session at 10:00 a.m.

Guest Speaker JC Boykin – Staff Assembly Chair

JC Boykin began his power-point presentation discussing the goals of the UNC Staff Assembly. He shared our goal is to improve communications, understanding, and morale throughout the whole of our respective communities, and to increase efficiency and productivity in campus operations. The five-year plan for the Staff Assembly is to provide the following for all staff members:

- 1) Tuition assistance an/or tuition vouchers for resident dependents, spouses or partners of UNC employees
- 2) The equitable implementation of career banding with funding to support it
- 3) Staff benefits package comparable to faculty benefits package

JC Boykin also discussed the UNC Tomorrow Commission that will guide the University initiative to determine how the 16-campus system can best meet the needs of North Carolina and its people over the next 20 years. For further information visit www.nctomorrow.org.

JC Boykin also discussed the President's Task Force on Human Resources. He shared short-term compensation programs such as vacation leave for experience hires, recognition bonus program, recruitment/retention bonus program, and targeted university labor market rates. JC Boykin also thanked Gail Willis for her work on the President's Task Force.

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Guest Speaker Nancy Welchel, Assistant Director for Survey Research

Nancy Welchel discussed the staff survey that will be sent out to constituents March 5th or March 6th. This survey will be available online and paper copy. Nancy Welchel discussed in detail this survey is confidential and completely voluntary. Before the survey is sent, the Chancellor will be sending a letter to deans, directors, and department heads explaining the importance of this survey and to allow time for constituents to complete the 250 questions on university time.

Roll Call:

A roll call was performed by Ginger McGlamery to ensure accurate attendance records.

Approval of the Staff Senate Meeting of January 2, 2008

The minutes were approved as written.

Budget Report – Corrinda Watkins, Advisor

Corrinda Watkins distributed Wolf Alert information cards to all senators.

Open commitments: \$2675.53

Paid expenditures: \$1935.04

Current balance: **\$3389.43**

Committee Reports:

Chair, Gail Willis discussed the Board of Trustees report that will be presented on February 22, 2008.

- Ø November Guest Speakers:
 - Marcia Gumpertz – Assistant Vice Provost for Faculty and Staff Diversity and Professor of Statistics spoke on diversity and upcoming programs.

- Ø December Guest Speakers:
 - Lennie Barton - Associate Vice Chancellor for Alumni Relations discussed Alumni relations and operations
 - Jack Colby – Assistant Vice Chancellor for Facilities Operations discussed “Year of Energy”
 - Jane Caldwell - NCSU College of Veterinary Medicine discussed construction problems at the Vet School

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- Ø January Guest Speaker:
 - Bill Padgett – SigmaXI spoke on the Dorthea Dix Property Project

- Ø February Guest Speakers:
 - JC Boykin – Staff Assembly Chair spoke on the endeavors and accomplishments of the UNC Staff Assembly.
 - Nancy Whelchel - Assistant Director for Survey Research spoke on the staff survey and the proposed dates for completion and distribution.

Throughout the months of November, December, January and February Gail Willis, attended 48 meetings representing the Staff Senate. Gail Willis also sent: letters to senators concerning attendance issues, thank you cards to Staff Senate speakers and sympathy, as well as, get well cards to senators. Gail Willis also reported she is part of a team that is interviewing for the position of Economic Development Partnership Director.

The Executive Committee recommended to the Staff Senate the removal of a senator due to attendance issues. The Staff Senate approved the recommendation by a two-thirds majority vote.

Ms. Nancy Phillips was hired as the Staff Senate Administrative Assistant.

The Governance Committee is currently in the process of preparing for the 2008-2009 senator elections. Also, the Publicity Committee is currently preparing for the Staff Senate's participation in the Employee Appreciation Day.

Vice Chair:

No report was given.

Governance Committee:

Steve Carlton reported the nominations forms have been mailed with a target date for completing the election process by April 30th. Steve Carlton asked if EPA non-faculty received nomination forms. DJ Lane responded that he would be in contact with Barbara Carroll to further discuss.

Human Resources:

No report was given.

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Diversity:

Lianne Thayne, discussed the function of this committee and what the committee could accomplish. Communication, raise issues, and promote diversity by raising awareness were touched upon as things that may fall under our scope of responsibility.

The campus presence of the NCBI team which is a crisis response team was discussed briefly. This team recently handled the “noose incident” here on campus and would handle any campus-wide issue that may occur with regards to a crisis situation. The Equal Opportunity Institute, which begins in the Fall, was mentioned as something that might be of interest to staff members. There are 10 classes that must be taken to obtain your certificate.

Upcoming Diversity Events:

-February is Black History Month as well as Transgender Month watch for activities across campus.

-Monday February 18, 2008 brings a Journey to a Hate Free Millennium will be shown at 7:00 PM in the Campus Cinema in the Witherspoon Student Center.

-Negotiations Skills Workshop on February 27, 2008 at 2:45 – 4:15 PM at the Talley Student Center.

-Sisterhood Dinner Wednesday, February 27, 2008 at 6:00 p.m. McKimmon Center

-Opening Doors Workshop Retreat Dates: March 5 – 7, May 21 – 23, and September 10 – 12.

Public Relations:

Chastity Buehring distributed a volunteer sign-up sheet for employee appreciation day. There will be two booths on March 6th. Chastity will also be helping Rob Stevenson at the carnival on Tuesday.

Resources and Environment:

Noah Genzel shared his follow-up concern from a constituent regarding lighting. He shared that Marty Moody personally investigated the area of concern. It has been brought to the facilities department for repair. Noah Genzel also discussed the smoking

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band. Discussion on Earth Week is underway and plans of responsibilities of committee members are also being discussed. A draft resolution for Dix 306 was proposed and further discussion will be scheduled with Marty Moody and the Governance Committee. Noah also shared information on the computer loan program.

Legislative Liaison:

Rob Stevenson shared employee appreciation week information –

March 3rd – March 7th. Some highlights are: Employee Appreciation Day carnival, which will be held at the Talley Student Center Tuesday, March 4th. This event will feature free food, drinks, carnival games, karaoke, caricature drawing, cotton candy, popcorn and much more. A flyer will be sent out to all constituents listing the event week activities. Rob Stevenson also discussed the law in effect January 1, 2008 that bans smoking from all state buildings as well as 25' perimeter. State Health Plan open enrollment is March 3 – March 28. Anyone who is still on the state indemnity plan will automatically be changed over to the PPO plan.

Old Senate Business:

A question was brought forth and discussed regarding tuition waiver survey and the staff survey. Gail Willis explained the tuition survey and staff survey would not be distributed at the same time.

New Business

Rob Stevenson discussed the new dental plan. He explained that this plan allows you to choose any dentist, so there is no need to check if your dentist is a provider. Rob Stevenson also discussed the NC Treasurer site. This is designed for all state employees of North Carolina, not just NC State University. Rob Stevenson explained you should not use your unity ID and password. Also, if you never used ORBIT you must register as an individual and not as a state employee.

Announcements:

Gail Willis announced that the University has been awarded recurring salary funding to support SPA positions that have been career-banded but lag their designated "market reference rate." All deans should be receiving a letter with details and specifications. Next month Staff Senate speaker would be Tom Kendig Thursday, March 13th. The originally scheduled Staff Senate Meeting had to be changed due to employee appreciation week.

Christine Klein discussed the parking repair that will occur at the Dan Allen parking deck starting February 7th, which will last approximately two months.

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Ginger McGlamery resigned as Secretary of Staff Senate and Senator.

Laura Massengill announced the Staff Senate Retreat would be June 4th 8:30 – 3:00 details would follow.

Adjournment:

The 7th Meeting of the 13th Session was adjourned at 11:50 a.m.