

**NORTH CAROLINA STATE UNIVERSTIY – approved version**  
**Staff Senate Meeting**  
**McKimmon Center- Room 1A**  
**Wednesday, June 4, 2008**

**Present:** Jill Schmitter, Patty Spears, Gail Willis, Mary Yemma, Kimberly Zugay, Chastity Buehring, Pat Hill, Marty Moody, Pat Gaddy, Rob Stevenson, Joe Darkoh, Billy Bryant, DJ Lane, Elbert Turner, Lynn Burris, Willie Healy, Michelle Healey, Ron Aman, Cheryl Howard, Robert Davis, Claudia Mello, Donna Stewart, E' very Ware, Judy Daniels, Laura Massengill, Vicky Merritt, Jane McDaniel, Jean Sigmon, Carrie Levow, Amy Lubas, Christie Vann, Dale Mackey, Miriam Hines, Christine Klein, Cynthia Payne, Dana Temple, Joan Davis, Jonathan Howell, Marquette Russell, Beth Simmons, Corrie Cadwallader, Marcia Bryan, Randy Colby, Chris Austin, Tuesday Cross, Donise Benton, Shirley Jones, Susan Colby, Marie Talley, Thelia Burrell, Shannon James, Melissa Watkins, Peter Vanderpoel, Douglas Lynn, Michael Ellison, Melissa Seate, April Bowling, Christine Brownfield, Joy Smith, Sandra Kanupp, Regina Gardner, David DeFoor, Kenneth Holland, Erica Cutchins, Consuelo Rodriguez, Emily Dell, Valerie Jones

**Absent:** Todd Marcks, Jane Caldwell, Mary Harrell, Steve Carlton, Joe Gulick, Bill Piper, Joy Holland, Gwen Bell, Kay Anderson, Tracy Brown, Melanie Storey, Paul Adams, Fran Little, Wrennie Edwards, Marry Lee Mazarick, Randy Davis, Ann Turner, Kent Rorem, David Ladrie, Melissa Godwin

**Guests:** Terree Kuiper, Corrinda Watkins, Deborah Wright

**Call to order:** Gail Willis called to order the 11<sup>th</sup> Meeting of the 13<sup>th</sup> Session

**Roll Call:** A roll call was performed by Nancy Phillips to ensure accurate attendance records.

**Approval of the Staff Senate Minutes of May 7, 2008**

Minutes were approved as written.

**Administrative Updates:**

Deborah Wright, Director/Classification & Compensation reported career banding would be complete by June 30, 2008.

**Budget Report – Corrinda Watkins, Advisor**

Corrinda Watkins reported a balance of \$746.00. She shared that our yearly budget for Staff Senate is \$8000.00.

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**Committee Reports:**

Chair, Gail Willis

- Ø The Chair represented the Staff Senate by attending University Standing Committees.
- Ø Attended Staff Senate Committee meetings.
- Ø Michelle Healey represented the Staff Senate at the BOT meeting on April 17, 2008.
- Ø Nancy Phillips attended an administrative conference on April 11.
- Ø Recognized Nancy Phillips for Administrative Professional Day.
- Ø Participated in the selection committee for the Awards of Excellence
- Ø Participated in a luncheon for District 14A & 14B - Staff Senators appreciation luncheon.
- Ø Attended the UNC Staff Assembly in Boone on May 1 – 2, 2008.
  - 1. Information was given on senate effectiveness rankings
  - 2. Resolution in appreciation for Ruth Brill was passed.
- Ø Laura Massengill attended a budget meeting

**Vice Chair:**

Michelle Healey discussed an issue of concern from a constituent involving the computer loan program. She was happy to report that after speaking with Noah Genzel, Chair of Resources & Environment it has been resolved.

**Governance:**

DJ Lane discussed the election and explained bylaw changes, which are currently in process. Once the Governance Committee receives an approval from the Executive Board, it will then go to the full Senate for a vote.

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**Human Resources:**

Carrie Levow reported no further action would be taken regarding the holiday schedule.

**Diversity:**

Nothing new to report.

**Public Relations:**

Chastity Buehring discussed the Staff Senate one-line Open Forum.

**Resources & Environment:**

Nothing new to report.

**Legislative Liaison:**

Nothing new to report.

**Old Senate Business:**

None

**New Senate Business:**

None

**Announcements:**

Gail Willis announced that Mary Harrell just delivered a baby boy.

**Remarks:**

None

**Adjournment:**

The 11<sup>th</sup> Meeting of the 13<sup>th</sup> Session was adjourned at 2:00 pm.

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**>Next Staff Senate Meeting: Wednesday, July 9, 2008  
10:00 a.m. – 12:00 p.m.  
Faculty Senate Chambers of the DH Hill Library  
Last official meeting for Senators rolling off, but all  
are welcomed back on August 6<sup>th</sup> for the Staff Senate  
meeting.**

**>Next Executive Committee Meeting: Wednesday, June 18, 2008  
10-12  
Administrative Services I – Small Conference  
Room**

**>Next Staff Senate Video Conference: Friday, June 27, 2008 from 10:00 a.m. to  
12:00 p.m. in CVM – Room 103**

Respectfully submitted by: Nancy Phillips, Staff Senate Administrative Secretary