

**NORTH CAROLINA STATE UNIVERSITY-approved version**  
**Staff Senate Meeting**  
**Faculty Senate Chambers, DH Hill Library**  
**Wednesday September 5, 2007**

**Present:** Ron Aman, Kay Anderson, JC Boykin, Billy Bryant, Chastity Buehring, Lynn Burris, Jane Caldwell, Steve Carlton, Judy Daniels, Joe Darkoh, Robert Davis, Joan Davis, Noah Genzel, Mary Harrell, Mark Haven, Michelle Healey, Willie Healy, Pat Hill, Miriam Hines, Joy Holland, Cheryl Howard, Jonathan Howell, DJ Lane, Carrie Levow, Amy Lubas, Laura Massengill, Jane McDaniel, Ginger McGlamery, Claudia Mello, Cynthia Payne, Bill Piper, Jill Schmitter, Jean Sigmon, Patty Spears, Rob Stevenson, Melanie Storey, Dana Temple, Brendan Thompson, Elbert Turner, E'very Ware, Gail Willis, Mary Yemma, Sandee Zechman, Kimberly Zugay

**Absent:** Gwen Bell, Bob Brinson, Tracy Brown, Deborah Douglas, Pat Gaddy, Joe Gulick, Jerry Hicks, Chris King, Christine Klein, Dale Mackey, Todd Marcks, Vicky Merritt, Marty Moody, Sara Reese, Donna Stewart, Lianne Thayne, Christie Vann, Nicole Wood

**Guests:** Barbara Caroll, Marcia Gumpertz, Teree Kuiper, Frances Mills, Sheri Schwab, Dianne Sortini

**Call to order:** The 2<sup>nd</sup> meeting of the 13<sup>th</sup> session was called to order at 10:00am.

**Roll Call:** A roll call was performed by Ginger McGlamery to ensure accurate attendance records.

**Guest Speakers: Todd Deck, Project Manager of Hillsborough Street Project:**

Todd Deck began his presentation by explaining the goals of the Hillsborough Street Project. The goals for the project are to keep traffic flowing on Hillsborough Street but also to give pedestrians safer passage. The project aims to transform a major thoroughfare from a congested four-lane street to a safer two-lane avenue. The project would like to create a more pedestrian friendly environment for students and faculty.

In 1999, a nonprofit called the Hillsborough Street Partnership formed. NCSU civil engineers worked with the Partnership to develop a design project. In 2001, a feasibility study showed that if the plans were put into the ground, they could work to achieve the goals of the project. The 2002 Pullen/Stinson roundabout was the first example of a roundabout's benefits. Since the completion of the roundabout, there have been very few incidents at that intersection.

The City of Raleigh is now taking on the project. In 2005, the project achieved overwhelming support from the citizens of Raleigh. The city will use the Raleigh Bond Referendum to pay for the project. The Hillsborough Street Project checked back in with the community to see what the money should be used for and to make sure the original plan was still relevant.

A new plan was developed that combined two proposed projects at a cost of 3 million each. The future of Hillsborough Street includes changing to a two-lane street with on-street parking, including a buffer zone. Between the two lanes, a wide median will aid pedestrians. A two-lane roundabout will be implemented at the bell tower. These changes will improve the safety of Hillsborough Street as well as the aesthetic appeal. The project will cost 6.5 million with 1.5 million going towards taking the utilities underground and 1.2 million on landscaping.

The schedule for the project includes an October 2007 city council meeting. In January of 2008, advertising for the project will begin with bids beginning in February. Construction should begin in April/May of 2008 to be completed in November of 2008. The website with more information on the Hillsborough Street Project is [www.hillsboroughstreet.org](http://www.hillsboroughstreet.org).

## **Administrative Report: Barbara Carroll, Associate Vice Chancellor of Human Resources:**

The Associate Vice Chancellor reported that health care open enrollment goes through Sept. 14th. It was announced that Dianne Sortini is coming back from retirement while they conduct a search for a replacement for Galen Jones as director of Employee Relations.

It was announced that banding for those positions not included in Phase I will go forward. HR will begin work immediately, and the next group of job families are scheduled to be presented to the State Personnel Commission for approval in November. All positions will be banded by April 2008.

It was noted that there is a national search being conducted for a new Vice Chancellor position for IT.

A concern with the funding for banding was brought up by a senator. In response to this concern, the assoc vice chancellor explained that salary adjustment funds for SPA employees are set by the legislature without much flexibility, and the university's ability to bring staff salaries closer to market salaries depends almost entirely on legislative sources of funding. The university has requested additional resources from the State, beyond the standard LI, in support of banding, but has not received any to date.

The assoc vice chancellor responded to a question asked about new mandatory diversity training. It was noted that OEO should visit in a future Staff Senate meeting to discuss.

## **Guest Speakers: Lisa Fiedor and Suzanne Hugus, Pathways- CSI:NCSU WolfWalks Crosswalk Safety Initiative:**

Pathways is a yearlong curriculum for staff that includes participation in research and presenting a group project.

The presentation began with the presenters sharing the motivation behind their project. Lisa and Suzanne explained that a friend of theirs, Jake Forsberg, was a victim of a pedestrian/vehicle accident at Duke University. The University of North Carolina Highway Safety Research Center reports that 2200 pedestrians are involved in police-reported crashes. The purpose of their project is to ensure the safety of the campus community and to improve the orderly flow of pedestrian and vehicle traffic.

The main concern on campus is Dan Allen Drive. The team broke Dan Allen into three specific areas, each with their own concerns. The first focus area is at the Sullivan intersection and is a concern because there are no crosswalks in the locations of the curb cuts. Also, the crosswalks at the Sullivan intersection are not clearly defined. The second focus area is a concern because of the heavy traffic congestion at the Cates intersection and poorly marked crosswalk at Bragaw Hall. The third focus area is of concern because the raised crosswalk is not clearly marked. It is noted that in this third focus area students do not utilize crosswalks at Thurman or Yarbrough.

The team then proposed changes for each focus area to improve pedestrian safety on Dan Allen Drive. In the first focus area, the team proposed that painted crosswalks and road signs should be added to the curb cuts already in place. For the second focus area, the team proposed that existing crosswalks be highlighted with paint and signs. The team also proposed that police enforce the crosswalks by issuing warnings and tickets. For the third focus area, the team proposed that signs be added to the Dan Allen deck crosswalk at the Yarbrough intersection as well as investigating the addition of another crosswalk on the south side of the Yarbrough intersection. An overall theme of awareness would help promote safer driving on campus through use of the school radio station and mention in new student/ employee orientation.

### **Approval of August 1, 2007 Meeting Minutes:**

There were no minutes available from the last Staff Senate Session. These minutes will be presented and approved during the next staff senate meeting.

### **Budget Report: Corrinda Watkins, Executive Assistant:**

There was no report available.

### **Committee Reports:**

#### **Chair:**

The Chair Elect attended the University Counsel Meeting for the Chair.

#### **Vice Chair:**

There was no report given.

#### **Governance:**

The Governance Committee reported that they elected officers and will be meeting after the Staff Senate meeting in room 2310. Information from last year's Governance Committee is forthcoming from Todd Marcks and Kathy Fuller.

#### **Human Resources:**

Carrie Levow reported that the HR Committee plans to meet after the Staff Senate meeting every month. The HR Committee elected Amy Lubas as Chair Elect of the HR Committee.

#### **Diversity:**

Senator Jill Schmitter reported that the Diversity Committee met today before this meeting and set goals to finish the Senate Staff Survey Results and report those results to the Staff Senate. The Diversity Committee would also like to become actively involved in increasing participation within different groups at NCSU.

#### **Public Relations:**

The PR Committee Chair Chastity Buehring reported that pictures of the Staff Senate are scheduled for after the October 3<sup>rd</sup> Staff Senate Meeting. Group pictures cost \$8 and Officer pictures cost \$7. All orders for prints need to be paid upfront to Pat Hill no later than October 3<sup>rd</sup>.

Most of the speakers for the Open Forum have been confirmed and the PR Committee is working on confirming the remaining speakers.

### **Resources and Environment:**

The Chair of the Resources and Environment Committee reported that the Committee met before the Staff Senate meeting and chose three goals to work towards during the year. The R & E Committee would like to make sure response is quick to constituents, continue to streamline and publicize the computer loan program, and to check community service projects to locate one for R&E and possibly all of Staff Senate.

### **Legislative Liaison:**

The committee will meet at 9:30 a.m. at the Faculty Senate Chambers the day of each Staff Senate meeting. Rob Stevenson is serving as Chair of the committee, and Ron Aman is chair elect. The committee is working with the Office of External Affairs to secure local legislators that will participate in the annual Open Forum. Legislative Chair and Chair-elect are scheduled to meet with Kevin Howell and Diane Baker (Office of External Affairs) to plan out the Legislative Liaisons vision during the 2007-2008 year on Tuesday September 11th.

### **Old Senate Business:**

The Chair expressed that at this time only the Article III-Section 1 – Part G bylaw be revised. The Governance Committee should review and recommend if other changes to the bylaws are needed

Carrie Levow requests for more members on the Ad Hoc Committee.

### **New Senate Business:**

Marty Moody was elected Parliamentarian.

### **Announcements:**

The next Staff Senate meeting will be held Wednesday, October 3, 2007.

The next Executive Committee meeting will be held Wednesday, September 19, 2007

The Open Forum will be held October 11<sup>th</sup>. Some of the topics included are Campus Safety and HR Representation. The Forum starts at nine and ends at noon.

Information about steps to pre-retirement can be found on the HR website: [www.ncsu.edu/hr](http://www.ncsu.edu/hr).  
Sept. 14th is the end of open enrollment for employee health care.

The Staff Senate retreat feedback was very helpful. The feedback was helpful in highlighting what is needed for the next retreat.

Nicole Wood had an announcement for the Staff Senate read by Ginger McGlamery. The announcement read that on September 10<sup>th</sup>, 2007 the first phase of the new Student Information System (SIS) will be available to staff, faculty, and students. Students will use the MyPack Portal instead of Pack Tracks to access Registration and Records information. Staff, administration, and faculty will use the portal to access Faculty/Admin Access instead of going to the Registration and Records homepage. Questions can be directed to Nicole Wood.

The Staff Senate Assembly will meet in Chapel Hill on the 25th and 26th of September. There will be a report on the Assembly ready for the next Staff Senate Meeting.

**Remarks:**

There were no remarks.

**Adjournment:**

The 2<sup>nd</sup> meeting of the 13<sup>th</sup> session was adjourned at 11:35am.

**Submitted by:** Ginger McGlamery, Elected Secretary

2007-2008 Staff Senate