

NORTH CAROLINA STATE UNIVERSITY – approved version
Staff Senate Meeting
Faculty Senate Chambers, DH Hill Library
Wednesday, August 6, 2008

Present: Paul Adams, Ron Aman, Chris Austin, Donise Benton, April Bowling, Tracy Brown, Christine Brownfield, Billy Bryant, Marcia Bryant, Thelia Burrell, Lynn Burris, Corrie Cadwallader, Jane Caldwell, Steve Carlton, Erica Cutchins, Judy Daniels, Robert Davis, Joan Davis, Emily Dell, Wrennie Edwards, Michael Ellison, Regina Gardner, Melissa Godwin, Mary Harrell, Michelle Healey, Kenneth Holland, Shannon James, Shirley Jones, Valerie Jones, Sandy Kanupp, Christine Klein, DJ Lane, Carrie Levow, Fran Little, Amy Lubas, Douglas Lynn, Dale Mackey, Laura Massengill, Jane McDaniel, Claudia Mello, Vicky Merritt, Cynthia Payne, Catherine Reeve, Jill Schmitter, Missy Seate, Beth Simmons, Joy Smith, Rob Stevenson, Donna Stewart, Marie Talley, Elbert Turner, Peter Vanderpoel, Christie Vann, Gail Willis, Mary Yemma

Absent: Gwen, Bell, Randy Colby, Susan Colby, Tuesday Cross, Joe Darkoh, Randy Davis, David DeFoor, Pat Hill, Joy Holland, David Ladrie, Mary Lee Mazarick, Consuelo Rodriguez, Kent Rorem, Marquette Russell, Dana Temple, Ann Turner, Melissa Watkins

Guests: Pasha Bennett, Corrinna Watkins, Barbara Carroll, Francis Milks, Deborah Wright

Call To Order: Gail Willis called to order the 1st Meeting of the 14th Session

Guest Speaker: Provost and Executive Vice Chancellor – Dr. Larry A. Nielsen

Dr. Larry Nielsen began his presentation by thanking the out going Chair Gail Willis for her outstanding representation and service as Staff Senate Chair. He acknowledged and recognized Laura Massengill for her superb leadership as Chair in 2004 – 2005 and welcomed her back as Chair of the Staff Senate for her second term.

Dr. Larry Nielsen discussed updates that have occurred over the summer. He shared the budget was passed by the Legislature. SPA employees will receive their increase in the August paycheck retro active to July 1, 2008 of 2.75 percent or 1,100 which ever is greater. EPA salary increase is 3 percent and will be received in the September paycheck retro active to July 1, 2008.

Dr. Larry Nielsen was happy to share enrollment is targeted for 32,749 students. He explained we have approximately 1,000 more students than last year, and this number will be finalized after the 10th day of class.

Dr. Larry Nielsen raised the number one priority from President Erskine Bowles this year is campus safety and explained how the budget will be spent to help improve the safety at NC State.

Dr. Larry Nielsen discussed the Staff Survey and thanked everyone that participated. He stated he is looking forward to receiving the results from the university planning and analysis to receive recommendations that the university administration can act on. Dr. Larry Nielsen was pleased to announce the Vice Chancellor for Information Technology is Mark Hoit.

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Dr. Larry Nielsen discussed UNC Tomorrow the strategic planning process for the UNC System now and into the future. He explained that there is one particular item that is getting a lot of attention, and that is the faculty & staff recruitment and retention program.

Dr. Larry Nielsen ended his presentation by answering questions from the floor. A question was raised regarding a four- day weekday. This was explained that the supervisor has the discretion whether or not it is feasible for that particular department. A question was raised if tuition waiver could be a faculty & staff recruitment and retention initiative for employee's children and spouse. Dr. Larry Nielsen explained that he would further discuss tuition waiver at the Dean's Council. A question was raised in the area of merit pay for SPA employees. Dr. Larry Nielsen explained the Office of State Personnel based on various specific parameters is responsible for pay increases.

Dr. Larry Nielsen ended his remarks by expressing gratitude for the opportunity to address the Staff Senate.

Ceremonial Passing of the Gavel

Laura Massengill presented a plaque to Gail Willis for her outstanding contribution to the Staff Senate. Gail Willis expressed gratitude for the support she received throughout her tenure and shared it takes everyone working together to make a difference.

Roll Call:

A roll call was performed by Nancy Phillips to ensure accuracy.

Approval of the Staff Senate Minutes of July 9, 2008

Minutes were approved as written.

Administrative Report – Barbara Carroll, Associate Vice Chancellor for Human Resources

Barbara Carroll introduced the new director of employee relations Marc Okner. She shared Marc has experience in government and private industry and expressed gratitude to have him on board.

Budget Report, Corrinna Watkins, Advisor

Corrinna Watkins announced the Staff Senate would be receiving the reoccurring annual budget of \$8,000. Corrinna Watkins shared at the end of the last fiscal year; we had a remaining balance of approximately \$150.

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Committee Reports

Chair, Gail Willis

- Gail Willis will be attending the Distinguished Mentors committee meeting in Asheville. This program is to develop a mentor's program for new staff coming into the UNC System. The program should be in place by next year.

Vice Chair, Michelle Healey

Michelle Healey asked Barbara Carroll whether the university was open to a 4-day work week like Wayne County has implemented for some of its county offices, i.e. 4 10-hour days. Barbara said that there is nothing preventing individual departments from implementing such a schedule. She said that the university is looking at ways for flexibility in the workplace but as yet there are no recommendations. More study is needed.

Governance Committee

Nothing new to report

Human Resources

Nothing new to report

Diversity

Nothing new to report

Public Relations

Claudia Mello announced pictures would be taken at the next Staff Senate meeting. Claudia also shared Open Forum should be on line this year.

Resources & Environment

Nothing new to report

Legislative Liaison

Nothing new to report

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Old Senate Business:

None

New Senate Business – Recognition of new incoming Senators

Laura Massengill recognized all new incoming Senators. She extended appreciation for their commitment to serve.

Officer Elections for 2008 – 2009 Results:

| | |
|-----------------|-----------------|
| Chair–Elect | Steve Carlton |
| Vice Chair | Michelle Healey |
| Parliamentarian | Carrie Levow |

After the committee assignments were read, individual committees met for 15 minutes and districts met for 20 minutes.

Michelle Healey recognized Gail Willis for her outstanding contribution to the Staff Senate with a plaque of appreciation.

Announcements:

- **State Health Plan:** Current members enrolled in the Blue Points SM program will have until August 31, 2008 to continue earning points and selecting prizes. Points that are not used before this date will be forfeited. The Blue Extras program which provides discounts for complementary services and products such as Lasik eye surgery, hearing aids and vitamins and supplements is still available. For more information please visit: www.shpnc.org/incentives.html.
- **NC Flex:** Save the Date- NCFlex enrollment is September 29- November 3. The changes made during the enrollment period are effective January 1, 2009. Remember, current benefit elections will roll over to 2009- except for flexible spending account (FSA) elections.
- Friday Fest 08 – Boys II Men - August 22, 5:30 – 10 pm free for current NC State students with current ID and \$10.00 for NC State Faculty and Staff.
- Executive Board meeting will be August 27th 10 – 12:00 pm
Williams Hall, Room 2123

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Remarks:

None

Adjournment:

The meeting was adjourned at 12:03 p.m.

Respectfully submitted by Nancy Phillips, Administrative Secretary