

NORTH CAROLINA STATE UNIVERSITY – approved version
Staff Senate Meeting
Talley Student Center, Walnut Room
Wednesday, December 3, 2008

Present: Paul Adams, Chris Austin, Donise Benton, Tracy Brown, Christine Brownfield, Billy Bryant, Marcia Bryan, Thelia Burrell, Randy Colby, Susan Colby, Tuesday Cross, Erica Cutchins, Judy Daniels, Joe Darkoh, Robert Davis, David DeFoor, Emily Dell, Michael Ellison, Melissa Godwin, Mary Harrell, Michelle Healey, Pat Hill, Joy Holland, Kenneth Holland, Shannon James, Shirley Jones, Valerie Jones, Sandy Kanupp, Christine Klein, David Ladrie, Carrie Levow, Fran Little, Amy Lubas, Douglas Lynn, Laura Massengill, Jane McDaniel, Claudia Mello, Vicky Merritt, Catherine Reeve, Marquette Russell, Missy Seate, Beth Simmons, Joy Smith, Rob Stevenson, Donna Stewart, Marie Talley, Peter Vanderpoel, Christie Vann, Mary Yemma

Absent: Ron Aman, Lynn Burris, Corrie Cadwallader, Steve Carlton, Joan Davis, Randy Davis, Regina Gardner, DJ Lane, Dale Mackey, Mary Lee Mazarick, Cynthia Payne, Kent Rorem, Jill Schmitter, Dana Temple, Elbert Turner, Ann Turner, Melissa Watkins, Gail Willis

Guests: Terree Kuiper, Deborah Wright, Marc Okner, Sheri Schwab, Corrinna Watkins

Call to Order: Chair Laura Massengill called to order the 5th Meeting of the 14th Session

Guest Speakers: Jason Simon, Executive Director of Creative Services
Tracy Dixon, Director - Sustainability Office

Jason Simon, executive director of Creative Services at NC State gave a presentation on the university's new multi-year awareness campaign that was launched in August. The goal of "Red Means Go" campaign is to tell the story of the hands-on education opportunities that our graduates will put to use in the real world. It will highlight NC State's dedication to innovative teaching and research and our commitment to excellence, innovation and a spirit of collaboration. The campaign will feature new television, radio, print and online advertising, as well as targeted national public relations and outreach to alumni, prospective students and their parents, business and higher education leaders. During the presentation, Jason showed the two commercials, one of which is already on the air, examples of the print advertising and free promotion materials. The commercials and print ads as well as more information about the campaign can be found at www.ncsu.edu/redmeansgo.

Jason Simon ended his presentation answering questions from Senators. He thanked the Staff Senate for giving him an opportunity to speak.

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Tracy Dixon director of Sustainability Office began her power-point presentation defining sustainability. The most common definition of sustainability is:

"Development that meets the needs of the present without compromising the ability of future generations to meet their own needs." *Our Common Future: the Report of the World Commission on Environment and Development (also known as the Brundtland report)*

The concept of sustainability is that people matter, the environment matters and the economy matters. Sustainability is about finding the balance between people, the environment and the economy both now and in the future. For example, a sustainable campus is one that manages resources with ecological/environmental limits (water, energy, land, etc), provides means for students, faculty and staff to meet economic needs (jobs, lifting people out of poverty, economic diversity), and promotes socially just and vibrant communities (social equity, healthy citizens, educational opportunities, community engagement).

The NC State University's Sustainability Office was established in April 2008 to become the clearinghouse of campus sustainability information and to serve as a centralized resource to students, faculty and staff. Current responsibilities of the Sustainability Office include:

- Serving as the focal point for campus sustainability
- Planning for Earth Week and other educational events
- Initiating programs and practices that integrate sustainability into all that we do as a university
- Furthering the goals of NC State's commitments such as the American College and University Presidents Climate Commitment and LEED Silver minimum buildings
- Coordinating campus sustainability strategic planning & implementation
- Making visible our university's sustainability progress
- Coordinating and building the Campus Environmental Sustainability Team
- Developing the Annual Sustainability Report highlighting NC State's sustainability work
- Updating the Campus Sustainability Assessment every five years

Tracy Dixon ended her presentation answering questions from Senators. She thanked the Staff Senate for her opportunity to speak and asked Senators to send her stories via email.

Approval of the Staff Senate Minutes of November 5, 2008

The minutes were approved as written.

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Administrative Report:

Terree Kuiper Sr. Director of Human Resources announced University Targeted Staffing has moved to 20 Enterprise Street. Terree Kuiper also reminded Senators to please use their flexible spending account by the end of this month.

Budget Report, Corrinna Watkins, Advisor:

Corrinna Watkins reported the following:

Beginning Balance:	\$7,253.90
Expenditures:	\$145.90 (travel & phone usage)
Balance:	\$7108.00

Corrinna Watkins announced that Joy Smith would be purchasing software for the computer loan program at the cost of \$1,200.

Committee Reports:

Chair Report:

Chair Laura Massengill attended the following:

- November 11th, Armistice Day/Veterans Day Ceremony at the Bell Tower
- November 12th, Chancellor's Liaison Committee meeting
- November 20th, Reported to the Student Affairs Committee - Board of Trustees
- November 21st attended the Board of Trustees meeting
- November 21st, participated in the "Lunch and Listen" at Fountain Dining Hall, sponsored by Office for Diversity and Inclusion

Vice Chair:

Michelle Healey reminded everyone to please send her a copy of constituents concerns in order to have a central record. Michelle Healey also reminded the senators that we represent EPAs, so make a special effort to include in communications. Michelle spoke to EPA senators that we are interested in hearing about any unique concerns you may have.

Secondly, Michelle Healey gave a report on the video conference. Michelle Healey noted that the HR directors of constituent's universities of staff assembly sent to Erskine Bowles a recommendation that the three courses (nine credit hours) that employees receive be transferred to spouses and children if employee is not using. Plan is supposed to be cost neutral, but is one of the top three items from HR directors.

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Governance Committee:

Carrie Levow reported the Governance committee is currently in the process of updating the by-laws.

Human Resources:

Vicky Merritt reported the following:

The Staff Senate HR Committee will meet immediately following the Staff Senate meeting in the Boardroom until 12:30 p.m. Discussions will continue on Employee Recognition to include off-campus employees, update on bi-weekly payroll constituent concern. Mike Ellison, Co-Chair will give an update from the GIBC meeting he attended. New constituent concerns to be brought before the committee are community service and bike commuter benefit.

Next meeting of the HR committee is planned for January 7, 2009 at 9:00 a.m. in the Boardroom at the Talley Student Center. Should the committee receive any constituent concerns prior to the meeting regarding Cooperative Extension, the meeting time may be changed to after the Staff Senate meeting.

Diversity:

Kenneth Holland reported the Diversity committee would be airing the 2nd part of Color of Fear on January 28th.

The John R. Larkins Award will be given each year to a permanent North Carolina state government employee with a minimum of two years of service, who best exemplifies the deeds of John R. Larkins in human and race relations in the workplace and community.

The John R. Larkins Award presentation and the State Employees' Martin Luther King, Jr. Day Observance are scheduled for Friday, January 16, 2009, at the First Baptist Church, 101 S. Wilmington Street, Raleigh, NC.

The deadline for receiving nominations for the John R. Larkins award is **December 19, 2008.**

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Public Relations

Claudia Mello announced the following:

- Open Forum is now on the Staff Senate website.
- The Voice is now on the Staff Senate website.

Resources & Environment:

Joy Smith reported the following:

Tina Nelson, the new NCSU Risk Assessment Case Manager, was a guest at the Environment and Resources Committee meeting. She has been in her position for two months. She is a licensed clinical social worker and has worked many years in the area of family counseling, violence and abuse. Since arriving at NCSU, Tina has been working with the counseling center and the police on campus. Tina does not meet with clients, her job is to make sure that no one on campus who may be a danger to self or others falls through the cracks and that no issues of concern go unaddressed. Tina already has numerous concerns that she is working on.

Tina will email us some information to share with our constituents in the near future. She is working on a brochure that will be distributed widely on campus. In the meantime, you can find more information or report a concern on the Risk Assessment Website: http://www.ncsu.edu/ehs/risk_assessment/

If you have any concerns about risks on campus you are encouraged to contact Tina. Tina_Nelson@ncsu.edu 513-4224 – Be sure to include your name and contact information. Reports can also be made online. http://www.ncsu.edu/ehs/risk_assessment/

Old Senate Business:

None

New Senate Business:

Christie Vann asked for Senators to support a resolution for lactation rooms for nursing mothers. Carrie Levow explained GIBC currently has a resolution in place. Chair Laura Massengill asked the Senators to support the GIBC resolution. The Senators unanimously agreed to support the proposed resolution for lactation rooms submitted by GIBC (Group Insurance Benefits Committee).

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Announcements:

Chair Laura Massengill announced Marcia Bryan has agreed to sit on the Chancellor's Campus Culture Task Force. Chair Laura Massengill also shared graduation will be December 17, 2008, and the Chancellors Open House would be December 18th from 11:00 – 1:00 pm.

Rob Stevenson announced Faculty/Staff Appreciation Days December 13th NC State vs. Winston-Salem State at the Reynolds Coliseum and January 13th NC State vs. Florida State at the RBC Center. Game tickets will be \$15 for WS State and \$20 for FSU.

Chair Laura Massengill announced the Executive Board meeting for December has been canceled.

Remarks:

None

Adjournment:

The 5th Meeting of the 14th Session was adjourned at 12:00 p.m.

Next Staff Senate Meeting: Wednesday, January 7, 2009
10:00 a.m. – 12:00 p.m.
Talley Student Center, Room 4115 (Walnut Room)

Respectfully submitted by: Nancy Phillips Staff Senate Administrative Assistant