

NORTH CAROLINA STATE UNIVERSITY – approved version
Staff Senate Meeting
Faculty Senate Chambers, DH Hill Library
Wednesday, July 9, 2008

Present: Gail Willis, Laura Massengill, Michelle Healey, Robert Davis, Tracy Brown, Sandra Kanupp, Jane McDaniel, Elbert Turner, Cynthia Payne, Kay Anderson, Chastity Buehring, Willie Healy, Kimberly Zugay, Jane Caldwell, Jean Sigmon, Joy Holland, Billy Bryant, Donna Stewart, Marcia Bryan, Carrie Levow, Ronald Aman, DJ Lane, Melissa Watkins, Dale Mackey, Christie Vann, Lynn Burris, Pat Hill, Shannon James, Joe Darkoh, Thelia Burrell, Judy Daniels, Joy Smith, Gwen Bell, E' very Ware, Dana Temple, Patty spears, Mary Yemma, Steve Carlton, Claudia Mello, Lee Thayne

Absent: Joan Davis, Pat Gaddy, Joe Gulick, Mary Harrell, Miriam Hines, Cheryl, Howard, Jonathan Howell, Christine, Klein, Amy Lubas, Todd Marcks, Vicky Merritt, Marty Moody, Bill Piper, Jill Schmitter, Rob Stevenson, Melanie Storey

Guests: Terree Kuiper

Call to order: Gail Willis called to order the 12th Meeting of the 13th Session

Guest Speaker: Justine Hollingshead – Director, Center for GLBT Program & Services

Justine Hollingshead began her presentation discussing main functions:

- Provide a safe and welcoming space for the GLBTQI and ally communities.
- Serve as a resource center.
- Educate the GLBTQI and larger university communities.
- Represent the GLBTQI community and serve as its advocate.
- Promote ally development through Project SAFE and other programs.

The mission of the NC State GLBT Center serves the mission of NC State University by creating, maintaining, and strengthening an inclusive and safe campus environment for people of all sexualities and gender identities. This is accomplished through awareness and educational programs, individual consultation and referral, student organization advisement, advocacy, ally support and development, and community outreach on and off campus. The Center supports student success by working to create a campus that is both diverse and inclusive and conducts ongoing assessment to monitor its progress in this regard.

For further information please visit GLBTcenter@ncsu.edu

Roll Call: A sign in sheet was distributed

Approval of the Staff Senate Minutes of June 4, 2008

Minutes were approved as written

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Administrative Updates - Terree Kuiper, Sr. Director/Human Resources:

Terree Kuiper shared SPA employees should receive their increase of 2.75% or \$1100 which ever is greater in the July paycheck. EPA employees should receive their increase in August's paycheck. Terree announced we have a new Director of Employee Relations Marc Lloyd Okner.

Committee Reports:

Chair Report – Gail Willis:

- Staff Senator's Luncheon
- Assisted in counting Staff Senate ballots
- Participated in the Awards for Excellence Selection Committee and the Awards for Excellence Luncheon
- Participated in the Staff Senate Retreat
- Current participant in the UNC Distinguished Mentors Committee

Vice Chair:

Noting new to report

Governance:

DJ Lane shared the Governance committee will be discussing three by-law changes with Senators under new business.

Human Resources:

Nothing new to report

Diversity:

Dale Mackey shared the committee met with Justine Hollingshead before the Staff Senate meeting and the committee fully supports her.

Public Relations:

Chastity Buehring discussed Open Forum. Chastity shared the committee is currently waiting for approval from HR, before it can be uploaded to the Staff Senate website.

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Resources & Environment:

Nothing new to report

Legislative Liaison:

Nothing new to report

Adhoc Committee:

No report was given

Old Senate Business:

None

New Senate Business:

DJ Lane read recommendations from the Staff Senate Governance Committee:

The Governance Committee is recommending to Staff Senate to add the following to the Staff Senate Bylaws in Article III. Section I-H. Districts. “District #17 – Office of Information Technology Services.”

The Governance Committee is recommending to the Staff Senate to remove from the Bylaws Article IV Section 2.D. the Office of Secretary. This recommendation is being made due to the fact we have a three quarter time administrative assistant to assist the Staff Senate body and chair.

Article IV Section 3.A to remove the word “Secretary” and to add: to be eligible for nomination for Chair Elect, Vice Chair and Parliamentarian the nominee must have served one year as Staff Senator.

The representative districts (voting units) of the Senate shall be as follows:

District #	College/Division
1 & 2	Undergraduate Affairs, Graduate School
3	College of Veterinary Medicine
4	College of Textiles

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District #	College/Division
5	Student Affairs
6	College of Physical and Mathematical Sciences
7	College of Management
8	College of Humanities and Social Sciences
9	College of Natural Resources
10A	Finance & Business
10B	Facilities Division
11	College of Engineering
12 & 13	College of Education, College of Design
14A	College of Agriculture and Life Sciences (Campus/Wake County)
14B	College of Agriculture and Life Sciences (Off Campus)
15	Provost's Office
16	Chancellor's Office
17	Office of Information Technology

Further breakdown of each district can be found in a separate document entitled "District Breakdown."

The Governance Committee recommendation to Staff Senate to add District 17 Office of Information Technology has passed with the following revisions:
Add division to facilities, take out services from office of Information technology and provide further information on breakdown districts on the Staff Senate website.

The Governance Committee recommendation to the staff Senate to remove from the Bylaws Article IV Section 2.D. the Office of Secretary has been tabled.

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The Governance Committee recommendation to the Staff Senate that the nominee must have served one year as a Staff Senator to be eligible for nomination for Chair Elect, Vice Chair and Parliamentarian was voted and passed.

Announcements:

The Executive Board meeting July 16th has been canceled. The next Executive Board meeting will be August 20th.

Gail Willis distributed certificates of appreciation to Senators/Alternates that ended their term.

Laura Massengill announced the Provost would be our guest speaker at the August Staff Senate Meeting.

Adjournment:

The meeting was adjourned at 11:45 p.m.

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| >Next Staff Senate Meeting: | Wednesday, August 6, 2008
10:00 a.m. – 12:00 p.m.
Faculty Senate Chambers of the DH Hill Library |
| >Next Executive Committee Meeting: | Wednesday, August 27, 2008
Williams Hall Room 2123
10 :00 a.m. – 12:00 p.m. |
| >Next Staff Senate Video Conference: | Friday, August 22, 2008 from 10:00 p.m. to 12:00 p.m. in
CVM – Room 103 |

Respectfully submitted by: Nancy Phillips, Staff Senate Administrative Secretary