



TAKE HOME EXAM PERMISSION FORM

At the Writing and Speaking Tutorial Services (WSTS), we will not work with a student on a take home exam unless we have the instructor's permission to do so.

Students, if you would like help on a take home exam, please have your instructor complete the lower portion of this form and bring it with you when you come to WSTS.

Student's Name _____ Course Title/Number _____

Instructors, if you agree to the following statement, please sign and date below.

"I give permission for this student to work with a writing and speaking tutor on his/her take home exam. I understand that the tutors are not content tutors and will work only on the writing and speaking issues such as organization, thesis development, clarity, delivery, etc..."

Instructor's Signature _____

Instructor's Name (Printed) _____

Date _____ Department/College _____

Additional information or comments:

*If you have any questions or concerns about Writing and Speaking Tutorial Services,
please contact Marcia Toms, Coordinator, at:*

Marcia_Toms@ncsu.edu or 513-7829

Visit our website at www.ncsu.edu/tutorial_center/writespeak.html