

INSTRUCTIONS
WRRI Request for Preproposals
for FY 2010-2011 Funding

APPLICATION PROCESS

1. Go to <http://www.ncsu.edu/wrri/cfp/>.
2. Download and review all the materials as described in the Request for Preproposals announcement. In particular, downloading Attachments 2 and 4 to your computer will give you offline access to the forms that you need to complete.
3. Complete the interactive PDF preproposal form (Attachment 2). Rename the file using your name in the following format: Firstname_Lastname_Attachment2.pdf. ***In the form, your input is limited to the text boxes provided.***
4. Complete the required CV form (Attachment 4). Rename the file using your name in the following format: Firstname_Lastname_Attachment4.doc or .pdf. Include a separate CV form for each co-PI. CVs are not required for collaborators. ***Each completed CV form may not exceed 2 pages total when submitted.***
5. Preproposals are not required to have approval through a campus administrative process.
6. **Completed preproposals and CV documents** must be submitted via email to water_resources@ncsu.edu by **Monday, 4:00 pm, August 31, 2009**. Do not submit letters of support in the preproposal stage.

If you have questions, contact Kelly Porter, WRRI Environmental Education & Communications Coordinator, at 919-513-1152 or kelly_porter@ncsu.edu.